



Universal Banker – Gt. Barrington Office

The Universal Banker is a versatile and flexible position that plays a pivotal role in ensuring the bank's ability to provide exemplary service to its retail customers. Universal Bankers are trained to provide efficient, accurate, personal, and comprehensive sales and service regardless of where they are stationed in the branch. Universal Bankers can provide a wide variety of products and services including all teller functions as well as customer service functions. The Universal Banker will rotate between the teller line and the customer service office as management and business requirements dictate. While on the teller line, the Universal Banker should cross sell products and services, and be equally adept at opening accounts while stationed at the teller line or at a desk. Lee Bank operates with a Culture of Purpose where our intention is to empower employees, customers, and our community by delivering local banking with service, sincerity, and simplicity at all points of interaction.

The optimal candidate will have the following credentials, qualifications, education, and work experience:

- Strong business communication skills, both verbal and written.
- Ability to work independently through low and high volume and maintain quality of work.
- Be an effective team player.
- 2+ years of banking experience or equivalent preferred.
- Proficient in Microsoft Office software products.
- Bilingual abilities are a plus

Please respond by sending resume to:

Email: Susan Brown, SVP at sbrown@leebank.com

Mail: HR Department - Lee Bank 75 Park St. Lee, MA 01238

Employment Application can be found at [Lee Bank.com](http://LeeBank.com) – About Us – Careers

*Lee Bank is an Equal Opportunity Employer and strong advocate of workforce diversity
Race/Color/Gender Identity/Religion/National Origin/Disability/Veteran*