

**JOB DESCRIPTION: SUBSTITUTE SCHOOL ADJUSTMENT COUNSELOR
(PER DIEM)**

Berkshire Arts & Technology (BART) Charter Public School is a nationally recognized, award-winning, college-preparatory, public middle and high school located in Adams, Massachusetts. As the only charter public school in Berkshire County, it is consistently ranked among the top schools in Massachusetts for student academic achievement and growth.

Committed to preparing its students for college and a lifetime of learning, BART is a community of nearly 400 curious and creative students, devoted and innovative teachers and staff members, and families dedicated to the success of their children. The student body is diverse, each member with an important personal story. The School is built around a central makerspace, and its academic program comprises an intense academic core curriculum enriched by elective courses in the arts and technology. Students have numerous opportunities to pursue independent creative and scholarly projects. Before they graduate, BART students must pass college courses, take and pass collegiate-skills courses each year, complete an internship within the region, and participate in a rigorous program of mock interviews, portfolio presentations, and annual science fairs.

At BART, we believe diversity strengthens our community. We believe that recruiting, supporting, and retaining a diverse faculty and staff is essential to providing an excellent and representative education for our students. We support equity through representative hiring practices and welcome applications from members of communities that have historically not been represented in teaching and leadership positions in Berkshire County schools.

POSITION SUMMARY

The Substitute School Adjustment Counselor's role entails providing a full range of services to students who need additional support. The Substitute School Adjustment Counselor reports to the Director of Special Education. This is a Substitute/Per Diem position that could potentially be up to 40 hours in a given week.

EXPECTATIONS AND RESPONSIBILITIES

- Provide individual and group counseling;
- Coordinate with the IEP team and provide direct counseling services to student as determined by the IEP;
- Provide crisis intervention when needed;

- Provide consultation to teachers regarding the social and emotional needs of students;
- Make referrals and link students and their families to outside resources;
- Report direct service data on a weekly basis;
- Participate in appropriate grade level or other meetings to support the social and emotional well-being of the students;
- Develop individualized safety plans as needed;
- Provide outreach to parents and families (home visit, telephone outreach etc.).

QUALIFICATIONS AND ATTRIBUTES

- Exceptional diagnostic and clinical skills;
- Innovative problem solving and task management abilities;
- Good time management skills including the ability to triage/prioritize competing needs;
- Excellent skills in working with interdisciplinary and collaborative teams;
- Advanced verbal and written communication skills, including ability to communicate effectively with students and families of diverse backgrounds;
- Proficient use of data in decision-making;
- MSW required; LCSW or LICSW preferable;
- Three years of experience working with youth or in social services preferred.

Those who can see themselves in the role of Substitute School Adjustment Counselor at BART Charter Public School should send via email a résumé, cover letter and full contact information for three professional references to employment@bartcharter.org. The cover letter should be addressed to BART's Executive Director, Dr. James White. Review of completed applications will begin immediately and will continue until the position is filled.

BART Charter Public School is an equal opportunity employer. BART does not discriminate in admission to, access to, treatment in, or employment in its services, programs or activities, on the basis of race, color, religion, national origin, sex, disability, sexual orientation, gender identity, those experiencing homelessness, or age. For more information about BART and its programs, please visit www.bartcharter.org.